

### Child Support Obligation Disclosure Form

TO ALL NEW EMPLOYEES (hired or reinstated after 1/1/1990)

Section 40-5-425, Montana Code Annotated requires you complete this form. Please fill it out, sign it, date it and return to your employer.

Check one of the following:

\_\_\_\_\_ I have a child support order, which requires automatic income withholding. The amount withheld for court ordered support should be \$ \_\_\_\_\_ per month in Montana/Other State (please circle one).  
If other, please give state: \_\_\_\_\_

\_\_\_\_\_ I have a child support order that I pay, and it is not to be withheld from my paycheck.

(PLEASE PROVIDE A COPY OF THE ORDER FOR WITHHOLDING PURPOSES.)

\_\_\_\_\_ I do not have a child support withholding order.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**TO EMPLOYER:**

Retain this form for three years after the date of hiring or one year after the date Employment terminates, whichever is later.

If the employee owes a child support obligation subject to automatic withholding, begin deducting child support immediately. Retain this money until you receive an "Order to Withhold" from the Montana Dept. of Social and Rehabilitation Services, Child Support Enforcement Division. If an "Order to Withhold" is not received within 45 days, call the CSED regional office serving your county. Use this form for new employees only. You are prohibited from asking prospective employees to complete this form.